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YOU'RE NEEDED.
DO A JOB
THAT MATTERS.

2025 Child Protection Employment Program (CPEP)

Information session

STARTING SOON



Acknowledgement of Country



The artwork Yanyabak Dana means 'to walk towards or on a pathway' in the Yorta Yorta language. The artist Dixon Patten is a traditional descendant from the Gunnai (Gippsland), Yorta Yorta (Goulburn Valley), Gunditjmara (Western District) and Dhuduroa (Snowy Mountains) peoples.

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Session information

- We will be recording this session
- Please keep your camera's off and microphones muted until we go into the Q&A session
- Keep note of your questions, these will be answered in the Q&A session
- If you have a specific question about your personal circumstance, please send these queries via email
- We will be holding a Facebook chat session on **25 July** to answer questions
- More questions? Contact us at childprotectionjobs@dfh.vic.gov.au

CPEP information session overview



Brief overview of Child Protection



Introduction to CPEP – Structure of program and application process steps



Working in Child Protection – Interview with current Child Protection Practitioner who was a former CPEP program participant



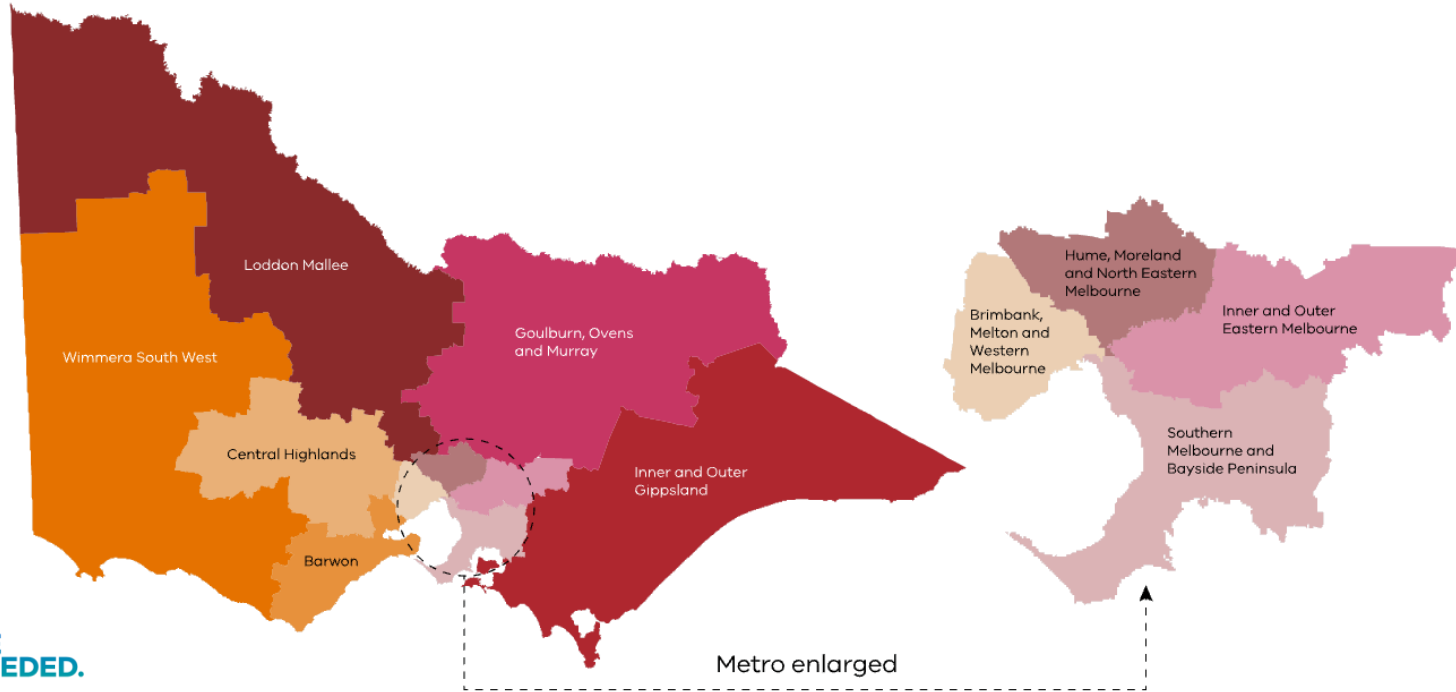
Q&A

Role of Child Protection

Victoria's child protection service operates within the Department of Families, Fairness and Housing. Under the Children, Youth and Families Act 2005, child protection practitioners have a specific statutory role that includes:

- providing advice and consultation to people who report concerns about children and young people,
- assessing children and families where it is believed a child is at risk of significant harm,
- making applications to, and attending, the Children's Court,
- engaging and working with children and families to promote safety, stability and development of the child, and to strengthen family capacity.

Child Protection in Victoria



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Introduction to CPEP

The Child Protection Employment Program (CPEP) is a paid employment program where you experience what it is like to work in child protection.

Program participants work in a structured and supportive learning environment alongside experienced practitioners. As well as on the job support and training, CPEP gives you access to customised professional development programs.

The work in child protection is varied. A typical day may involve:

- supervising access visits between children and their families
- transporting children to services and visits
- supporting the provision of in-home support to families
- documenting case notes under the direction of an experienced practitioner.

Upon successful completion of the program and obtaining qualifications, participants are eligible to progress into an entry level qualified Child Protection Practitioner position (CPP3).

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Introduction to CPEP continued..

- Paid employment program commencing on **20 January 2025** or **3 March 2025**
 - 5 days per week (Full time) – 12 week program
 - 4 days per week (Part time) – 16 week program
 - 3 days per week (Part time) – 16 week program
- Paid at a CPP 2.1 classification
- Some tertiary institutions allow for CPEP to be counted as a student placement. Check with your tertiary institution if you are thinking of taking this up.
- Mandatory Requirements:
 - completed or currently studying a social work, welfare, community (or similar),
 - graduated in 2024 or be graduating by January 2026,
 - Current Drivers License,
 - Valid Working Rights,
 - Employee Working with Children Check (WWCC),
 - Police Check (may be required to provide an international check)
 - Reference Checks.



Rotations

- Across the duration of the program, and depending on your office location, participants may have the opportunity to experience different teams across Child Protection through rotations. Rotations may include:
 1. Investigation and Response
 2. Case Management
 3. Contracted Case Management
- Opportunities to express interest in other areas, such as Central After Hours, and in some cases, depending on your office location, Intake could be offered.

Supervisors

- Provide support and guidance for the duration of the program
- Complete the Performance Assessments at the halfway point and at the end of the program
- Provide learning experiences and activities
- Oversee allocation and complexity of tasks
- Facilitates individual and group supervision



Performance Assessments

- 6 month Probation period applies for all new VPS employees
- CPEP Performance Assessments (Mid and Final) - Supervisors complete performance assessments and provide feedback
- CPEP employees who successfully complete the program and meet all requirements may be provided a CPP3 conditional offer of employment (subject to completing qualification)
- If already qualified, may be offered a CPP3 position, if there are vacancies

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Application Process



- Applications are now open until **4 August 2024**
- Must be available to work 3 to 5 days per week (7 hours and 36 mins per day) for the duration of the program
- Required to complete certain documents that apply – e.g. outside employment if applicable
- Two commencement dates: **20 January 2025 or 3 March 2025**
- Offer – Fixed term contract for 12 weeks (5 days full-time) or 16 weeks (3 or 4 days part-time)
- DFFH employee – Broad range of benefits, learning and development opportunities.
- **Please note, due to the volume of applications, the above process takes approx. 4 months (July – November 2024)**

Meet our DFFH Child Practitioner

Interview with a Child Practitioner who has experienced the CPEP program and is on a career path in Child Protection

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Questions & Answers



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Resources and Contacts

Thank you for attending today's CPEP information session.



22 July 2024 – Facebook chat (messenger) online Q&A session



Roles in Child Protection - [Home | Child Protection Jobs - DHHS \(dffh.vic.gov.au\)](#), including dedicated CPEP page
<https://childprotectionjobs.dffh.vic.gov.au/child-protection-employment-program>



How Child Protection works CP manual - [Child Protection Manual | Child Protection Manual \(cpmanual.vic.gov.au\)](#)



Email: childprotectionjobs@dffh.vic.gov.au